

REGULATION

BOARD OF EDUCATION HIGH POINT REGIONAL

NO. R 2431.5

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Responsibilities of Coaches

2431.5 RESPONSIBILITIES OF COACHES

Following is a list and brief description for many general duties and responsibilities which are inherent to most athletic staff positions. No such list will ever be complete in full indicating all such duties and responsibilities. Each year a coach's guide will be distributed to all coaches which delineates their responsibilities and duties.

- A. All coaches should be dedicated to develop successful athletic teams, considering not only won/lost records but especially considering the overall purposes or achieving through athletic participation and competition;
 - 1. Positive growth and development of all participating students physically, mentally, socially, emotionally, and sportsmanship-wise.
 - 2. The fostering of goodwill, unity, pride, spirit, and morale within the school and community.
- B. Head Coach: The head coach directs all levels of a particular sport. The head coach is responsible for the general coordination of all coaches and teams within a particular sport. This will include the duty to:
 - 1. Plan and organize all aspects of the program.
 - 2. Supervise coaches and athletes at all times - before practice, during practice, after practice, as well as games).
 - 3. Instruct assistant coaches and players.
 - 4. Warn athletes of hazards associated with their sport.
 - 5. Ascertain readiness of athletes for practice and/or competition
 - 6. Provide a safe playing environment.
 - 7. Provide protective athletic equipment.
 - 8. Properly match athletic participants
 - 9. Provide medical assistance including ensuring all coaches have complete CPR/sports first aid and concussion course.
 - 10. Develop emergency response plan.
 - 11. Provide safe transportation
 - 12. Screen health and state required forms for completion.

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13. Control reckless behavior
 14. Ascertain competence of assistant coaches
 15. Train assistant coaches
- C. Supervision: Each coach is responsible for general supervision of all students involved in the coach's particular activities. This includes on and off the field or court of play, locker room, buses, practices, after practice, etc.
- D. Team Control and Discipline: Each coach is responsible to direct and guide the conduct of all squad members at practices and contests stressing good sportsmanship, courtesy to coaches and team members of the opposition, relations with officials, etc.
- E. Exemplary Conduct: Coaches should reflect by their own behavior what is expected of team members. Do not be an example of the "adult hypocrisy" or which young people so often speak.
- F. Safety: Coaches must constantly be aware of student safety and take all steps to provide safe play. This includes such aspects as equipment care and use, supervision, injury care, elimination of horseplay, etc.
- G. Equipment Care: Each coach is directly responsible for the care of all equipment involved in the program. This refers to use, storage, maintenance, accountability, etc.
- H. Budgetary Needs: Coaches must make out their budget and submit it to the Athletic Director.
- I. Record Keeping: Each coach is expected to maintain accurate records which pertain to the particular activity including factors such as team and individual records, equipment, issues, permission slips, physical examinations, awards, etc. (The end of the year report will help with this.)

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- J. Public Relations: Each coach is a public relations agent for the Athletic program and the school and should pay particular attention to the following areas:
1. Contact with local newspapers, especially in calling in scores of all contests.
 2. Relationships with parents.
 3. Relationships within the school, community itself, nurses, custodians, secretaries, administrators, teachers.
 4. Relationships with opponents, including team members, coaches, and spectators.
- K. Communication: Often problems arise in programs due to lack of communication. Problems do not get attention nor do achievements become recognized without communication. Coaches must usually initiate interaction for proper communication.
- L. Knowledge of Rules, Policies: Coaches are expected to know and conform to established rules and policies including:
1. Specific rules governing the sport involved.
 2. General rules, policies of NJSIAA and SCIL.
 3. Coaches must be consistent with supporting and enforcing all general aspects of High Point Regional High School including the basic school philosophy, the coaches guide, and approved policies and procedures.
- M. Security: Every coach must exercise security measures in relation to team members' lockers, office and equipment rooms, school buildings, and in general to protect persons and property.

Adopted: 18 December 1995
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